



**BOYS & GIRLS CLUB  
OF THE REDWOODS**

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# **ATTENDANCE COUNCIL**

## **Parent Information & Consent Form**

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**The Attendance Council** is a program of the Boys & Girls Club of the Redwoods. It is a peer support group that is adult facilitated but peer led; it is a place where youth can help other youth get back on track with school attendance. The process is positive and solution oriented.

Through crafting individualized action plans, the teens themselves come up with incentives, explore barriers, and markers for success regarding attendance challenges and school engagement.

By the end of the program, the goal is to see a measurable improvement in school attendance or a maintenance of 90% attendance with no cuts or tardies.

If the student is not able to achieve improvement, or stops participating, then the case is referred back to the school for additional interventions/supports.

### **Purpose of the Attendance Council:**

- Discover and break down barriers to school engagement and attendance
- Youth can set achievable goals and see some success
- Keep youth out of trouble, break the cycle of disengagement, and interacting with caring adults and peers

### **Logistics:**

- This is a 4-week program
- Takes place virtually on **Wednesdays, 4:15-5:45 pm for 4 WEEKS** (Join at 4:15, starts at 4:30)
- A link to the virtual Attendance Council will be sent after a phone intake

### **Stages:**

- School identifies your youth as a good candidate for Attendance Council
- Attendance Council calls parent/guardian & student for a phone intake
- At initial virtual session, action plan crafted
- After initial session, ongoing check-in meetings of support for 3 weeks
- 4th session is completion of action plan/graduation/certificate
- There is opportunity for youth to continue to attend and volunteer to help others

**By signing this document, I hereby understand and agree to the following:**

- I understand that Teen Court's Attendance Council is a voluntary 4-week support group. I have been identified as a good candidate who could benefit from this opportunity to improve school attendance.
- I understand that Teen Court's Attendance Council is facilitated by both a youth and adult but focused on peer-to-peer mentoring amongst other teens. We help each other solve our problems.
- By choosing to participate in Teen Court's Attendance Council, I waive my rights to confidentiality only to the extent necessary for successful participation. I give the school permission to share information with Teen Court, including school attendance or discipline records pertaining to my case.
- I also agree to grant Teen Court permission to communicate with the school or other officials only to the extent necessary to successfully handle my case.
- I understand that my action plan will include mandatory attendance at future Attendance Council check-ins, where I will help others to stay on track.
- I agree that my contact info may be shared with another youth in order to help me to stay on track with school attendance- with them potentially texting reminders or offering peer support.
- I understand that upon successful completion of my action plan, within the time specified, my case with the Attendance Council will be successfully closed.

**We understand these conditions and hereby choose Teen Court's Attendance Council.**

*\*Attendance Council accepts verbal consent- referring agent can sign initials by proxy*

Student Signature

Date

Parent/Guardian Signature

Date

Referring Agent Signature

Date